

## PEP Conference Agenda

- Welcome
- Introduction
  - Each staff member
- Purpose
  - To develop a Personalized Education Plan for students who are at-risk of failing a class to ensure student success and maintain an open line of communication with parents
  - To discuss current progress in each class
  - To discuss Differentiation strategies to teach the student
  - To discuss Targeted Skills the student needs to work on
  - To discuss Interventions provided in each class
  - To discuss Monitoring/Assessment strategies in each class
  - Goal is to keep the meeting
    - **Proactive**
    - **Positive**
    - **With the student Participating**
- Main Body
  - Each teacher presents their individual PEP
- Closure
  - Parent and student signs PEP
    - Have an extra copy for them to sign and take home
  - Update contact information
    - Email addresses
    - Cell Phone Numbers